FLORENCE DARLINGTON TECHNICAL COLLEGE SCATE Center & Career Services Central

Florence Darlington Techincal College Job Bank for Students , Alumni and Community Members

Registering on FDTC Career Services Central is fast and easy. You will be able to post full-time and part-time positions, co-op oportunities and internships as well as search the database of existing registrants' resumes (when permissable) 24/7/365.

Thank you for your interest in our students, alumni and community members. Registering on FDTC Career Services Central will enable you to post full-time and part-time positions, co-op opportunities and internships as well as search the database of existing registrants' resumes 24/7/365.

Please note that all registrants are subject to approval by FDTC Career Services.

You must have an email account to register on FDTC CollegeCentral site.

To Register:

- 1. Go to <u>www.collegecentral.com/fdtc</u>
- 2. Left click on the Employers Icon
- 3. Left click on Create Account
- 4. Enter information about your company or organization as indicated (location, type of industry, etc.)
- 5. Initial the EOE statement if required by law.
- 6. Enter an Access ID
- 7. Left click on Register.

Your registration will be sent to Career Services for review. If registration is approved, you will receive notification, a password and additional instruction via email and can begin posting and searching. Approvals occur during regular business hours, 8:00 AM - 5:30 PM, Monday through Thursday and 8-11:30 am on Friday.

In the meantime, please email your job description and/or flyer to the address below and we will promptly post your opportunity on campus. Feel free to contact me with questions or concerns.

Sincerely,

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